

Resource Awareness Workgroup

Meeting Minutes – 3.8.18

“Providing information that connects Waushara County residents with resources”

Present: Jan Novak, Human Services; Jill Wilbert, CAP Services; Julie Johannes, Dept. of Aging; Bill Rosenau, Veterans Services; Mary Ann Schilling, UW-Extension.

Call to order: 8:33am

Roll Call – Introductions

Motion to approve agenda by Wilbert, second by Johannes-Motion carried.

Motion to approve 2/7/18 meeting minutes by Wilbert, second Johannes-motion carried.

Public Comment – None

Unfinished Business:

A. 2018 Help for Hard Times Review

Will be published as PDF – will check with IT to embed hyperlinks in PDF document.

Help for Hard Times Updates:

- Alpha order the table of contents once changes in text are made.
- Remove “Cont.” at bottom of pages. Keep “Cont.” at top left of page if category continues
- Page 10, move “Parenting” heading down to match left upper margin. Add On-line parent newsletters under UW-Extension with www.fyi.uwex.edu/parenting
- Page 11 Operation Homefront website www.operationhomefront.org
- Page 12, Remove Supportive Services for Veterans Families. Move first sentence of description to Center for Veterans Issues
- Make updates to Spanish edition, but do not put it in Alpha order this year in order to publish documents

B. 2018 Budget & Distribution Plans

- Distribution plan attached
- Email blasts to take place 2x per year (spring & fall)
- Pocket Resource Cards. 750 English and 200 Spanish. Motion Rosenau, second Schilling to make purchase as quoted by Handle Stillman @ \$205.05
- Discussion regarding phone app development so users could query by type of service to locate resources including a description and map location. Could be user fed or updated annually. Jan will explore this option with Thinc Technology.

Next Meeting:

October 18, 2018 8:30am Place TBD.

Adjourned 9:50am

Recorded by: Jan Novak