

Resource Awareness Workgroup

Meeting Minutes – 2.7.18

“Providing information that connects Waushara County residents with resources”

Present: Jan Novak, Human Services; Jill Wilbert, CAP Services; Auttum Powell, AmeriCorps Member.

Roll Call – Introductions

Motion to approve agenda by Wilbert, second by Powell-Motion carried.

Motion to approve 1/30/18 meeting minutes by Powell, second Wilbert-motion carried.

Public Comment – None

Unfinished business - None

New Business:

- A. **2018 Publication Review** – documents to include information for non-profit service providers **not** for profit businesses.

Resource Page Updates:

- Approved all additions from 1.30.18. Once phone numbers are verified the document will be translated and pocket resource cards ordered.
- Add 920-647-1739 Bi-lingual for Domestic Abuse phone numbers
- Remove “& Referral” from Alcohol/Drug & Mental Health Counseling Services
- Add information re: Work-n-Wheels. No interest auto loan program for employed, income eligible individuals/families who need to purchase a safe and dependable vehicle. <https://capservices.org/what-we-do/housing-transportation/wnw/> 715-343-7110
- Phone number for FSET/W-2 in Waushara County is 920-240-8020
- Head Start: Remove Stevens Point phone number. Description to read: Preschool/parent education for pregnant moms, 0-5 yr. olds-income guidelines or disability. Verifying best phone number for Head Start/Early Head Start (Jill)

Help for Hard Times Updates:

- Fix formatting issues throughout document. Check center margins page 12 and page numbers on the index
- Resources not in alpha order. Consider updating at future date.
- Adjust listing for Unemployment Compensation- for Assistance and phone number after description pg. 5
- Phone number for W-2 is 920-240-8020 pg. 5
- Phone number for CAP Business Development Program is 787-7461 pg.6
- Head Start Program description is good. Need to verify phone numbers pg. 6 (Jill)
- Add Early Head Start description to education section. Program will also be listed in parenting section. Need to verify phone numbers. pg. 6 (Jill)
- Remove extension number from Skills Enhancement Program pg. 6
- Include in FISC after Menasha location
- Adjust formatting for Call Center pg. 6
- Phone number for W-2 920-240-8020 pg. 7
- Verify description for Operation Round-Up pg.7 (Julie)

- Adjust Headings: Add Weatherization to Utilities Assistance Category and move Home Weatherization Program to that section. Add to Home Weatherization Program description "To apply contact Energy Assistance Program (WHEAP). Phone number for Weatherization is 787-3949
- Remove "at" from Call Center phone listing pg.8
- Update Coloma Food Pantry: Add Prince of Peace Lutheran Church after address for clarity. Fix dash between hours of operation. Pg. 8
- Fix formatting of phone number for Joseph's Hope Pantry. Add "or...." for second phone number. Pg. 8
- Fix formatting of Saxeville Community Church Pantry phone number. Same as above. Pg. 8
- Fix formatting in Community Meals Category. 5-6pm and 4:30-6pm pg. 8
- Fix formatting of phone numbers for Aging & Disabilities Resource Center and Waushara County Dept. of Aging "or..."
- Remove "at" from Call Center phone listing pg. 9
- Fix formatting "Or" should be "or" Family Health in Health Services Category pg.9
- Fix margin of Family Health phone number in Mental Health Services Category pg. 9
- CAP Domestic Abuse Outreach formatting. Add 24hrs/day; 7days/week to Toll Free phone line. List Bi-Lingual Services phone number 920-647-1739 last
- Add "and sliding fee scale." To Waushara County DHS description in Help for Addictions Category pg. 10
- Remove extra From Wisconsin Council on Problem Gambling pg. 10
- Move "&" up on Lawyer Referral & Info Services pg. 10
- Add space after 7am-6pm. In MTM description pg. 10
- Add "Bus routes" to Mon-Fri 7:30am-6pm in Mini Bus description pg. 10
- Add "." after first sentence in Volunteer Driver Program pg. 10
- Add Work-and-Wheels description and website in Transportation Category pg. 11
- Remove "Migrant Food Assistance" and "Migrant Health Services" pg. 11
- Fix formatting UMOS Latina Resource Center FAX number and description pg. 11
- Fix dash in County VSO address. Pg. 11
- Add "or..." for second phone number Center for Veterans Issues pg. 12
- Remove extra space after listing of Tomah hospital and VA Clinic
- Remove "..... Online Intake Only" Add "Must apply online" to description for Wisconsin Legal Assistance for Military Personnel. Pg. 12
- Add "or...." To second phone number of Military One Source pg. 12
- Verify Veterans Program information. Should we include other locations for VA Medical Centers/Clinics – what about Green Bay/Appleton locations?? Should Office of Veterans Employment Services be included?
<https://dwd.wisconsin.gov/veterans/> pg. 11-12 (Bill)

B. 2018 Budget & Distribution Plans - Tabled

Next Meeting:

February 20, 2018 1:30-2:30pm DHS Conference Room 144

Adjourned 1:05 pm

Recorded by: Jan Novak